



HOLMES COUNTY
Emergency Management Agency

LEPC Meeting Minutes

January 25, 2024, 8:00am
Holmes County Commissioners Office

In Attendance: Jason Troyer, Holmes County EMA; Richard Haun, Holmes County Sheriff's Office; Matthew Shaner, Millersburg Police Department; Sarah Burkholder, Holmes County Health Department, Jennifer Talkington, Holmes County Health Department; John Schlabach, East Holmes Fire Department; Dave Hall, Holmes County Commissioners, Mike Derr, Holmes County General Health District; Sierra Kupiec, Holmes County General Health District; Noah Porter, Ohio Emergency Management Agency, Josh Galbraith, Holmes County Engineer's Office; Jordan Tschiegg, Holmes County EMA.

I. Call Meeting to Order

The Meeting was called to order at 8:02am by Sarah Burkholder. Introductions were made by those in attendance.

II. Approval of Minutes from September 2023 Meeting

The minutes from the September 2023 meeting were sent out with the meeting notice. No corrections were suggested. Commissioner Hall made a motion to approve the September 2023 minutes. Chief Richard Haun seconded the motion. All in favor. Motion Carried.

III. Additions to LEPC Membership (01-25-24-01)

Mrs. Burkholder shared that Don Jones has retired from Pomerene Hospital. Hannah Forster has been hired to take his place. Ms. Burkholder recommended the removal of Don Jones from the committee and recommended that Hannah Forster be added. Jason Troyer made a motion to remove Don Jones from the Holmes County LEPC and to add Hannah Forster to the LEPC. Chief Shaner seconded the motion. All in favor. Motion carried.

IV. HMEP Update

Jordan Tschiegg announced that EMA received \$15,000 in funding which will allow them to host two lithium-ion battery trainings in the county. Additionally, annual

hazmat refresher courses are scheduled for March 16th at East Holmes Fire and on March 30th at District One.

V. Hazmat Incident Updates

Mr. Troyer informed the committee that there was one hazmat incident since the last meeting. On October 18, 2023 there was a diesel spill at the intersection of SR 39 and TR 351. East Holmes Fire was dispatched. Approximately 50-60 gallons of diesel fuel was spilled. EPA was contacted but did not come on scene. Boons were placed at the scene as a mitigation effort.

VI. 2024 LEPC Exercise

Mr. Tschiegg announced that the 2024 LEPC exercise will take place on May 11th. It will be a full-scale exercise testing 8 objectives. The hazard will be a semi-truck rollover leaking anhydrous ammonia. Various partners will participate, including law enforcement, Pomerene Hospital, and local fire departments. The exercise will take place at the fairgrounds so District One will be first on scene. Two patients will be transported to Pomerene. Pomerene plans to stand up their hazmat tent and test their hazmat plan.

VII. SERC Coffee Talk – March 20, 2024

Mr. Tschiegg reminded the committee that the next coffee talk is scheduled for March 20th. He will send the registration link out to everyone. Although not mandatory, Mr. Tschiegg and Mr. Troyer shared that the talks are very informative and encouraged everyone to attend if they are able.

VIII. Open Forum

Mr. Troyer announced that the EOP has been updated and was approved at the last Commissioner's meeting. He thanked all agency's who met with EMA over the last few months to collaborate on the plan update. Mr. Troyer said that he is in process of getting a copy of the EOP to all County departments. The EOP is available in electronic format, a hard copy, or both.

IX. Adjourn

There being no further discussion, Health Commissioner Derr made a motion to adjourn the meeting. Commissioner Hall seconded. All in favor. Motion Carried. Meeting was adjourned at 8:16am.