



**HOLMES COUNTY**  
Emergency Management Agency

## **LEPC Meeting Minutes**

April 25, 2024, 8:00am  
Holmes County Commissioners Office

**In Attendance:** Jason Troyer, Holmes County EMA; Sarah Burkholder, Holmes County Health Department, Jennifer Talkington, Holmes County Health Department; John Schlabach, East Holmes Fire Department; Dave Hall, Holmes County Commissioners, Mike Derr, Holmes County General Health District; Jacob McCory, Holmes County General Health District; Noah Porter, Ohio Emergency Management Agency, Josh Galbraith, Holmes County Engineer's Office; Jordan Tschiegg, Holmes County EMA; Dave Mast, Alonovis; Kyle Yoder, Holmes Fire District 1; Elizabeth Cante, American Red Cross; Hannah Forster, Pomerene Hospital (virtual attendee).

**I. Call Meeting to Order**

The Meeting was called to order at 8:03am by Sarah Burkholder. Introductions were made by those in attendance.

**II. Approval of Minutes from January 2024 Meeting**

The minutes from the January 2024 meeting were sent out with the meeting notice. No corrections were suggested. Mike Derr made a motion to approve the January 2024 minutes. Commissioner Dave Hall seconded the motion. All in favor. Motion Carried.

**III. LEPC Membership Changes (04-25-2024-01)**

Mrs. Burkholder shared that a resolution is needed to add Jacob McCory, PHEP Planner for the Holmes County General Health District, to the LEPC. The motion will also remove Sierra Kupiec as an active member. Mr. McCory is replacing Sierra Kupiec who accepted a different position within the Health District. Mr. Derr made a motion to remove Sierra Kupiec from the Holmes County LEPC and to add Jacob McCory to the LEPC. Jason Troyer seconded the motion. All in favor. Motion carried.

#### **IV. Hazmat Incident Updates**

**a. 2/14/2024: Fuel Spill at 7257 CR 623, Millersburg**

Two hundred and seventy (270) gallons of fuel was spilled. The incident was reported to OEPA and resolved per EPA standards.

**b. 3/7/2024: Diesel Spill at 8420 TR 615, Fredericksburg**

Twenty-five (25) to 50 gallons of diesel spilled and entered the waterway. EPA was notified, placed hard booms to mitigate, and worked with property owner to resolve the incident.

**c. 4/1/2024: Propane Leak in Glenmont**

A tree fell on a 500-gallon propane tank and damaged the tanks' valves. Seventeen (17) residents were evacuated. Red Cross was deployed to set up a shelter at the school. Troyer Gas moved the tank to a field to offload. EPA did not respond to this incident.

**d. 4/4/2024: Natural Gas Leak, Glenwood Apartments, Millersburg**

Eight (8) residents were evacuated for this incident. A temporary shelter was opened at the Fairgrounds.

Commissioner Hall commended EMA and other responders for their leadership throughout the incidents.

#### **V. 2024 LEPC Exercise Update**

Mr. Troyer provided an update on the LEPC full-scale exercise that will take place on May 11<sup>th</sup>. Several partners are participating including District 1, West Holmes Fire, East Holmes Hazmat, Pomerene Hospital, Holmes County Sheriff's Office, and Millersburg PD. Holmes County Dispatch will be evaluated as part of the exercise. Two patients will be transported to Pomerene during the exercise. There will be 6-7 evaluators for the exercise from 5 neighboring EMA offices.

#### **VI. HMEP Update**

Mr. Troyer informed the group that EMA submitted the HMEP grant application for grant period October 2024- September 2025 totaling \$19,750. This grant will provide hazmat training to first responders; including training for EMS providers, a Hazmat renewal/refresher course, and a hazmat tech class. The grant application is still pending. Expected to receive notice of award this summer.

#### **VII. Open Forum**

Health Commissioner Derr shared that he served on the steering committee for the State of Ohio's COVID-19 AAR project. He said that the draft AAR will be released soon. Health Commissioner Derr also announced that the Public Health Emergency

Preparedness (PHEP) grant will be flat funded which could result in possible cuts to funding for local health departments.

Mr. Troyer shared that he will be meeting with local fire departments to establish a process for quarterly walk-throughs of facilities in the County that house hazardous materials.

**VIII. Adjourn**

There being no further discussion, Commissioner Hall made a motion to adjourn the meeting. Elizabeth Cante seconded. All in favor. Motion Carried. Meeting was adjourned at 8:20am.